

Franklin Public Library
Board of Trustees Meeting Minutes
March 10, 2022

Present: Susan Stevens, Susan Pepper, Rick David, Kim Greidanus, Teresa Natzke

Absent: Janice Cherkasky, Robin Rosen

Call to Order: 6:35 p.m.

February Meeting Minutes: Approval deferred to next meeting

March Meeting Agenda: Approved

New Business:

Members discussed the recommendation from Susan Pepper that the Board develop a Strategic Plan for the library.

- Teresa advised that previous plans were fruitful and beneficial, and it has been over ten years since one was completed.
- The plan should: use survey results/insights, include update of Mission Statement, include input from stakeholders (such as: frequent library users, library donors, library Trustees, Franklin residents not currently using library services, library employees).

Motion from Rick David: Agree to pursue strategic plan, including services from outside agency specializing in non-profit/public library plans.

Second: Sue Stevens

Approved: Unanimously

Next Steps:

- Susan Pepper will develop a statement of work for use in obtaining proposals.
- Teresa Natzke will obtain three proposals
 - Budget not to exceed \$7500
- All Trustees will review the Strategic Plan section of the Trustee Handbook.

Old Business:

Franklin Public Library Website: Teresa advised that staff member Florence will attend next meeting to review progress.

Treasurer's Report:

February Financial report reviewed.

Year-to-Date budget adjustments reviewed by Rick David: June/July Amendments to be within budget.

- Personnel Expenses– increased
- Capital Improvements – decreased
- Computer and Printer – increased
- Maintenance – no change
- Electronic Access TLN – increased

Motion to Adopt Budget Amendment: Kim Greidanus

Second: Susan Stevens

Approved: Unanimously

Maintenance Report:

Kim Greidanus provided update.

Basement inspections have begun in order to develop a plan to resolve moisture, mold, and damage.

- Three Competitive Bids will be pursued once the scope of work is established.
- Gary Roberts will be engaged to review all bids and plans.
- Goal is to resolve basement issues by end of 2022.

Librarian Report:

Teresa Natzke provided update.

Generator: the purchase of an electric generator, within approved budget, will occur once proposals are reviewed and preferred provider selected.

Next Step: Kim Greidanus will review the proposals and determine recommendation.

Summer Tutoring: some of our Franklin students have been negatively impacted by the school modifications made due to COVID-19. Some have fallen behind in core subjects such as reading and math. Susan Pepper suggested in last meeting that the library sponsor summer tutoring programs to alleviate this stressor in our community. The topic was revisited and discussed.

Next Step: Teresa will explore options for hired and volunteer tutors to support this initiative and will consult with library staff about developing this as a summer program.

Next Meeting: April 14

Meeting concluded: approximately 7:45 p.m.